

INVERCLYDE INTEGRATION JOINT BOARD – 14 NOVEMBER 2023

Inverclyde Integration Joint Board
Tuesday 14 November 2023 at 10am

PRESENT:

Voting Members:

Councillor Robert Moran (Chair)	Inverclyde Council
Alan Cowan (Vice Chair)	Greater Glasgow and Clyde NHS Board
Councillor Martin McCluskey	Inverclyde Council
Councillor Lynne Quinn	Inverclyde Council
Councillor Sandra Reynolds	Inverclyde Council
Ann Cameron-Burns	Greater Glasgow and Clyde NHS Board
David Gould	Greater Glasgow and Clyde NHS Board
Dr Rebecca Metcalfe	Greater Glasgow and Clyde NHS Board

Non-Voting Professional Advisory Members:

Kate Rocks	Chief Officer, Inverclyde Health & Social Care Partnership
Jonathan Hinds	Chief Social Work Officer, Inverclyde Health & Social Care Partnership
Craig Given	Chief Finance Officer, Inverclyde Health & Social Care Partnership
Dr Chris Jones	Registered Medical Practitioner
Laura Moore	Chief Nurse, NHS GG&C

Non-Voting Stakeholder Representative Members:

Gemma Eardley	Staff Representative, Inverclyde Health & Social Care Partnership
Diana McCrone	Staff Representative, NHS Board
Margaret Tait	Service User Representative, Inverclyde Health & Social Care Partnership Advisory Group
Christina Boyd	Carer's Representative
Stevie McLachlan	Inverclyde Housing Association Representative, River Clyde Homes

Also present:

Chris Paisley	KPMG LLP
Vicky Pollock	Legal Services Manager, Inverclyde Council
Gail Kilbane	Interim Head of Mental Health, Homelessness and Alcohol & Drug Recovery, Inverclyde Health & Social Care Partnership
Alan Best	Interim Head of Health & Community Care, Inverclyde Health & Social Care Partnership
Emma Cummings	Service Manager Health & Wellbeing, Inverclyde Health & Social Care Partnership
Pauline Atkinson	Project Manager, Inverclyde Health & Social Care Partnership
Pamela Robb	Planning & Redesign Officer, Inverclyde Health & Social Care Partnership
Arlene Mailey	Service Manager, Quality & Development, Inverclyde Health & Social Care Partnership
Marie Keirs	Senior Finance Manager, Inverclyde Council
Karen MacVey	Legal, Democratic, Digital & Customer Services
Diane Sweeney	Senior Committee Officer, Inverclyde Council
Lindsay Carrick	Senior Committee Officer, Inverclyde Council

78 Financial Monitoring Report 2023/24 Period 5

78

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership on the Revenue and Capital Budgets projected financial outturn for the year as at 31 August 2023. The report was presented by Mr Given.

Referring to paragraph 5.2 of the report and the overspend in Mental Health In-Patient services, the Board (1) asked what the average cost of covering a shift by bank or agency staff was, (2) requested an update on recruitment, and (3) sought reassurance that there was no impact on patient care. Ms Rocks advised that (1) she would provide the figures outwith the meeting, (2) recruitment was improving and reliance on agency staff was reducing, and (3) there was no impact on patient care as patients from Inverclyde were prioritised, with admissions being refused to patients outwith Inverclyde if necessary.

The Board requested an explanation for the revised budget figures for Children and Families as detailed at appendices 2 and 3, and Mr Given advised that he would provide a detailed response outwith the meeting.

The Board asked if there were plans to allocate funds to supplement cost of living increases over the winter period, and Ms Rocks and Mr Given assured that officers monitored budgets and would make any adjustments necessary.

Referring to paragraph 9.3 of the report, SWIFT replacement, the board asked if the OLM Discovery Report would have an impact on cost. Mr Given advised that as the matter was commercially sensitive he could not comment at present, but would provide a report on this matter when he was able to do so.

Decided:

- (1) that (a) the current Period 5 forecast position for 2023/24, as detailed in the report and appendices 1 to 3, and (b) the assumption that this will be funded from reserves held, be noted;
- (2) that (a) the proposed budget realignments and virement, as detailed at appendix 4 of the report, be approved, and (b) officers be authorised to issue revised directions to Inverclyde Council and/or Health Board as required on the basis of the revised figures, as detailed at appendix 5 of the report;
- (3) the position of the Transformation Fund, as detailed at appendix 6 to the report, be noted;
- (4) that the current capital position, as detailed at appendix 7 to the report, be noted;
- (5) that the current Earmarked Reserves position, as detailed at appendix 8 to the report, be noted; and
- (6) that the key assumptions within the forecasts, as detailed at section 10 to the report, be noted.

79 Rolling Action List

79

There was submitted a Rolling Action List (RAL) of items arising from previous decisions of the IJJB.

Decided: that the Rolling Action List be noted.

80 Kincare Payment to Support Individual Hospital Discharge

80

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership advising the Board of the Kincare initiative to support early hospital discharge for non-complex patients. The report was presented by Mr Best.

In response to questions from the Board, officers advised that (1) this initiative would be managed by existing staff who are currently responsible for hospital discharges, (2) patients would be advised of the initiative by the Discharge Team, (3) the one-off

INVERCLYDE INTEGRATION JOINT BOARD – 14 NOVEMBER 2023

payment is not taxable by HMRC, (4) the decision to apply for the payment would be taken by the patient, (5) the payment would not be recouped if the patient was readmitted, unless there was an exceptional reason to do so, (6) the initiative would supplement existing processes, (7) if a person still required assistance after the six-week period that this would be assessed and implemented in accordance with existing practices, (8) the initiative was intended for non-complex cases, (9) officers were already trained to look for signs of coercion and this would apply to processing requests for the payment, (10) the budget can be increased if necessary, and (11) any updates on the initiative will be contained within the Chief Officer's report.

Decided:

- (1) that the development of the Kincare scheme which supports the prevention of hospital discharge delays be noted;
- (2) that it be noted that the Kincare payment scheme will provide a one-off payment of £1200 to the individual as an alternative to more formalised mechanisms of support, and that the scheme will be built on the natural family and friendship supports for the cared-for person; and
- (3) that it be noted that Inverclyde HSCP will review the success and governance of the Kincare scheme in supporting individuals discharging from hospital in a report to the IJB in April 2024.

81 HSCP Workforce Plan 2022-2025 – Year 1 Progress Report

81

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership (1) providing a Year 1 progress report on the HSCP Workforce Plan, and (2) seeking approval to submit the progress update to the Scottish Government. The report was presented by Mr Given.

In response to a comment regarding Trade Union participation, Mr Hinds advised that the staffing group had not been set up yet but that he would consider the request.

Decided:

- (1) that the Year 1 Workforce Plan progress report be approved for submission to the Scottish Government; and
- (2) that it be noted that a further report will be presented to the Board in November 2024.

82 Refugee, Resettlement and Asylum Programmes within Inverclyde

82

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership providing an update on the various refugee, resettlement and asylum programmes within Inverclyde. The report was presented by Mr Best.

Ms Tait declared a connection as Chair of Your Voice. She also formed the view that the nature of her interest and of the item of business did not preclude her continued presence at the meeting or her participation in the decision-making process and was declaring for transparency.

The Board asked if there were adequate resources and funding for the various programmes detailed in the report and officers provided an overview of the various funding streams and systems in place. Ms Rocks advised that the precise impact was unclear at present, and that the situation was being monitored. Ms Rocks also acknowledged the contribution of the Third Sector in the various programmes.

The Board requested detail on how the team which deals with the refugee, resettlement and asylum programmes within Inverclyde is resourced and supported, and Ms Rocks agreed to provide this information outwith the meeting.

Referring to paragraph 3.4 of the report, Unaccompanied Asylum-Seeking Children, the Board requested additional detail on this matter. Mr Hinds assured that there was a well-established process and that those presenting as under 18 were categorised as Looked

INVERCLYDE INTEGRATION JOINT BOARD – 14 NOVEMBER 2023

After Children and provided with the appropriate support and assessment.

Referring to paragraph 3.5.2 of the report and the reference to Community Pharmacies, the Board asked if the situation remained the same, and Ms Cummings advised that it has.

The Board sought reassurance regarding the quality of accommodation provided, and Ms Rocks advised that there were Home Office standards, and that if a House in Multiple Occupation licence was necessary that this would be processed by Inverclyde Council.

The Board expressed concern regarding the 26 days' notice period for claimants and the implications should this not be given in its entirety, and Ms Rocks advised that officers were working with partners, that the situation was improving, and that 'grace' periods could occasionally be given.

The Board requested that they receive further updates on this matter.

Decided:

- (1) that the content of the report and the demand on services from the varied UK Home Office asylum seeker work and resettlement programmes be noted; and
- (2) that it be noted that detailed service development and financial planning was underway to ensure the appropriate services are able to respond with pressures anticipated and mitigated as far as possible.

83 Progress of the Primary Care Improvement Plan (PCIP)

83

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership providing an update on progress on delivery of the Primary Care Improvement Plan and how this contributes to the overall progression of the Transformation of Primary Care Services. The report was presented by Mr Best.

Ms Tait declared a connection as Chair of Your Voice. She also formed the view that the nature of her interest and of the item of business did not preclude her continued presence at the meeting or her participation in the decision-making process and was declaring for transparency.

Referring to the bullet point 3 of paragraph 13.3 of the report, 'Transfer of vaccinations has seen the largest General Practice workload shift, however feasibility in local delivery models needs further scoping as part of the Board review', the Board commented that travelling to the vaccination location in Glasgow was difficult and expressed concern that this service may be removed from Inverclyde. Mr Best advised that the Housebound Vaccination Team would visit anyone unable to travel, that the HSCP provided feedback each cycle to the Health Board, and that it was estimated that 70-80 persons travelled outwith Inverclyde to receive their vaccinations. Mr Best further advised that he would include this matter in a report to the Board in January 2024.

Referring to section 8 of the report, Urgent Care (Advanced Nurse Practitioners), the Board (1) enquired as to the ratio of trained to untrained Advanced Nurse Practitioners, (2) if there was any investigation into the reasons for the significant movement of staff referred to, and (3) if staff were given exit interviews. Mr Best advised that he would report on this matter at a future meeting and that staff did receive exit interviews.

Councillor Quinn praised the contribution of Your Voice, noted in the report as assisting with local feedback and service promotion, and Ms Tait thanked her for the comments and advised she would pass them on.

Decided: that the success and progress achieved in delivering a multi-disciplinary approach to complement General Practice care through the delivery of the Primary Care Improvement Plan be noted.

84 Joint Inspection of Adult Services

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There was submitted a report by the Chief Officer, Inverclyde Health & Social Care

INVERCLYDE INTEGRATION JOINT BOARD – 14 NOVEMBER 2023

Partnership advising that the Chief Executive of Inverclyde Council was notified on 2 October 2023 of a joint inspection of health and social care services for adults in the Inverclyde Health & Social Care Partnership by the Care Inspectorate and Healthcare Improvement Scotland, the commencement date for this being 23 October 2023. The report was presented by Ms Kilbane.

Decided:

- (1) that the commencement of the joint inspection for adults in the Inverclyde Health and Social Care Partnership be noted; and
- (2) that it be remitted to officers to provide a future update report following the publication of the inspection report.

85 Proposed Approach – 2024/25 IJB Budget

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There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership (1) advising of the proposed approach to approving the 2024/25 Revenue Budget, and (2) providing updates in respect of the current overall position, the proposed process/timelines, and the current position of savings proposals and cost pressures. The report was presented by Mr Given.

Decided:

- (1) that the proposed approach to the 2024/25 Budget be noted;
- (2) that the key timelines and Budget Announcements to the preparation of the 2024/25 Budget be noted; and
- (3) that the Board notes the Funding Pressures identified within the report, and that officers have developed initial savings proposals which will be reported to a future meeting of the IJB and the IJB Audit Committee.

86 Integration Scheme

86

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership (1) providing an update on work to review the Integration Scheme between Inverclyde Council and NHS Greater Glasgow and Clyde, and (2) appending the draft revised Integration Scheme which will go out for consultation. The report was presented by Mr Given.

The Board asked if a 'tracked changes' version of the changes to the Integration Scheme could be made available to Board members, and Mr Given advised that he would look into this.

Decided:

- (1) that the content of the report be noted; and
- (2) that the draft revised Integration Scheme for consultation be noted.

87 Chief Officer's Report

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There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership providing an update on developments which are not the subject of reports on this agenda. The report was presented by Ms Rocks and provided updates on (1) Delayed Discharge, (2) Bairns Hoose – Scottish Government Pathfinder, and (3) The Lens project. The report was presented by Ms Rocks, who thanked the staff involved with hospital discharges.

Referring to Delayed Discharge and the anticipation of data due to be published by the Scottish Government, the Board asked if there was any detail on the format that this would take and Ms Rocks advised that she had not yet received any information on this, and had made representations on the matter to the Whole System Working Group.

Decided: that the updates provided within the reports be noted.

INVERCLYDE INTEGRATION JOINT BOARD – 14 NOVEMBER 2023

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the paragraphs 6 and 9 of Part I of Schedule 7(A) of the Act.

88 Reporting by Exception – Governance of HSCP Commissioned External Organisations 88

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership on matters relating to the HSCP Governance process for externally commissioned Social Care Services for the reporting period 22 July to 29 September 2023. The report was presented by Ms Mailey and provided updates on establishments and services within Older People Services, Adult Services and Children's Services.

Ms Boyd declared a connection in this item as a Director of Inverclyde Carer's Centre and Ms Tait declared a connection as Chair of Your Voice. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence at the meeting or their participation in the decision-making process and were declaring for transparency.

Decided:

- (1) that the governance report for the period 22 July to 29 September 2023 be noted; and
- (2) that members acknowledge that officers regard the control mechanisms in place through the governance meetings and managing poorly performing services guidance within the Contract Management Framework as sufficiently robust to ensure ongoing quality and safety and the fostering of a commissioning culture of continuous improvement.

89 Appendix to Minute of Meeting of Inverclyde Integration Joint Board of 25 September 2023 89

There was submitted an Appendix to the Inverclyde Integration Joint Board minute of 25 September 2023.

The Appendix was presented by the Chair and checked for fact omission, accuracy and clarity.

Decided: that the Appendix be agreed.